

## **32 OER Aeres Academic Exam regulations (Dronten/Almere); Graduation of international programmes**

*This segment contains the rules and regulations regarding the curriculum of year 4 and graduation for the international programmes of Dronten and Almere.*

### **Article 1 General Information Year 4**

#### **1. Study contract of year 4**

All students sign a study contract at the beginning of the academic year, in which they agree to all elements in their study programme.

Students partake as much as possible in the general educational programme. Under special circumstances the exam committee determines an alternative programme which will be described in the study contract

##### **2.1 Choosing minors**

*This paragraph is only applicable to 4-year bachelor programme students.*

Students of year 3 choose minors based on the information provided on the website 'Kies op Maat'. When a choice is made, students enroll for minors in Aris to acquire approval for their choices.

In the event that a minor is cancelled, resulting from the number of enrollments by April 1<sup>st</sup>, students who enrolled for a cancelled minor must switch to a different minor that is not cancelled. Students are responsible for organizing their own planning.

##### **2.2 Choosing an external minor**

*This paragraph is only applicable to 4-year bachelor programme students.*

In the event that a student wants to participate in a Minor outside of Aeres University or Dalhousie, the following procedure will apply:

- The student indicates in year 3 in which Minor he wants to participate at which university and what the motivation is.
- The 4<sup>th</sup> year programme will be handed in to the 4<sup>th</sup> year coordinator for acceptance, supported by a written positive advice of the coach and the coordinator graduation phase, as well as the minor contract of the involved University and information about the minor as provided on 'Kies op Maat'.
- Additional costs must be incurred by the student.
- An external Minor can be accepted under the condition that the Minor is offered on Bachelor level.

#### **2. Progress assessment and graduation dates**

The bachelor programme contains 5 progress assessment meetings and 5 graduation possibilities per academic year: December, February, May July and August. Graduation ceremonies are held in March, July and September.

## **Article 2 Graduation requirements**

A student receives his or her bachelor's degree when he or she has obtained all credits and has fulfilled all requirements of the pertaining programme in which they are enrolled.

### **Article 3 Final Progress Assessment July**

If the student has fulfilled the requirements and has therefore completed the study programme, he or she can graduate for the pertaining Bachelor programme. The graduation ceremony will take place in July.

If the student passed the his/her thesis and fourth year placement, but cannot graduate due to missing a maximum of 1 minor or 2 exams of the main phase, permission can be granted to allow this student to have final resits, only for the said segments, in T5 (August). The progress assessment meeting will then take place in August. The graduation ceremony, following this progress assessment meeting, will take place in September.

If a student passed all exams and handed in his or her thesis before the June deadline, to only have the thesis assessed, the progress assessment will then take place in August.

If a student has not yet passed all exams and did not meet the June deadline for the thesis, final resits cannot be provided, which will automatically mean that the progress assessment will take place in December.

### **Article 4 Final Progress Assessment August**

If the student has fulfilled the requirements and has therefore completed the study programme, he or she has graduated for the pertaining Bachelor programme. The following graduation ceremony takes place in September.

If the result of the thesis is still a fail in August, permission can be granted to allow this student to hand in his or her improved version of the thesis before November 1<sup>st</sup>. The assessment of the improved thesis will take place in November. If the student has other outstanding resits, they can be sat during the regular exam period in November.

### **Article 5 Final Progress Assessment December**

If the student has fulfilled the requirements, after the exam period in November, and has therefore completed the study programme, he or she has graduated for the pertaining Bachelor programme. The progress assessment meeting, in which this is established, will be in December. The following graduation ceremony will take place in March. Students can request tuition fee restitution for the remaining months of the academic year.

### **Article 6 Final Progress Assessment February**

If the student has fulfilled the requirements and has therefore completed the study programme, he or she has completed Bachelor programme. The progress assessment meeting in which this is established will be in February. The following graduation ceremony will take place in March. Students can request tuition fee restitution for the remaining months of the academic year.

If it is concluded during the progress assessment that the student cannot yet graduate, permission can be granted to allow this student to hand in his or her improved version of the thesis before April 1<sup>st</sup>. The assessment of the improved thesis will take place in April. If the student has other outstanding resits, they can be sat during the regular exam period in April. In both cases the progress assessment will take place in May.

### **Article 7 Final Progress Assessment May**

If the student has fulfilled the requirements after the exam period of April and has therefore completed the study programme, he or she graduates for the pertaining Bachelor programme. The progress assessment meeting in which this is established will be in May. The following graduation ceremony will take place in July. Students can request tuition fee restitution for the remaining months of the academic year.

## **Article 8 Qualification**

### **8.1 Bachelor degree**

The study programme of each programme results in the officially recognised Bachelor degree (equivalent to the Dutch Ing title). The University will provide a diploma supplement in English.

Condition is that both fourth year placement and research project (thesis) have been chosen within the professional context of the students' course programme. The degrees meet the requirements as stated in the Higher Education and Scientific Research Act.

- For **Dual Degree Programme International Food Business\*** students\*\*  
Degree; Bachelor  
Title; Baccaulaureus (bc)  
Abbreviation; BBA (Bachelor of Business Administration)

Students who graduate within the International Food Business programme will also obtain a degree from Dalhousie University. \*\*

Degree; Bachelor  
Title: Bachelor

Abbreviation; BA (Bachelor of Agriculture)

In all cases the examination committee of either institution will come to a binding decision regarding the degree that the institution can lawfully award.

*\* The award of the two degrees in the double degree programme International Food Business follows the successful completion of curriculum elements in accordance with both examination regulations.*

- For all **European Food Business, Food Chain, Food Safety and international horticulture management** students\*\*  
Degree; Bachelor  
Title; Baccaulaureus (bc)  
Abbreviation; BBA (Bachelor of Business Administration)
- For all **remaining programme** students\*\*  
Degree; Bachelor of Science  
Title; Baccaulaureus (bc)  
Abbreviation; BSc (Bachelor of Science)

- **Major specification**

More specific to the bachelor degree, the chosen major of Aeres University of Applied Sciences followed in the propaedeutic phase and the main phase by the student will be stated on the diploma-supplement and the grades list

## **Article 9 Graduating Cum Laude**

### **9.1**

Students can obtain a 'Cum Laude' bachelor's degree if the exam committee awards this extra title.

Students must fulfil the following requirements in order to obtain the Cum Laude award:

- The weighted average of all (final) module grades, excluding the propaedeutic phase and the personal development modules and module elements for which a dispensation is given, and are all part of the bachelor programme have a minimum of 8.0 or higher.
- The duration of the study programme (main and final phase) has a maximum of 3 years.
- The final mark for the thesis and the fourth-year placement is 8.0 or higher.
- The assessor has submitted a request for the 'Cum Laude' award.

## **Deregistration after graduation**

The request for deregistration from the administration after graduation is always done by the student. Students will not be automatically withdrawn from study link or the administrative database. The date upon which the student submits the dis-enrolment request is the date that will be used for official documentation.

## 9.2

While determining the altered duration of the study programme, study delay resulting from a student's personal circumstances will be taken into account. Students may be eligible for financial support according to the guidelines of the '*Regeling Profileringsfonds*'.

**9.3** The exam committee is at all times entitled to award 'Cum Laude' to students who have not complied with the above-mentioned requirements.

*\*\*No rights can be derived from this information. The above-mentioned titles depend solely on the Dutch Higher Education and Scientific Research Act are subject to change. The official title and degree name should always be verified in the Dutch Higher Education and Scientific Research Act and the administration office.*