

40 OER Aeres Academic Regulations (Dronten/Almere); Guidelines & Grading international programmes

Personal Development and Coaching

Every student will be assigned a personal coach (mentor) for each academic year. Personal coaching, tutoring and personal development are part of the personal development modules throughout the programmes.

To reflect/introspect on one's own behaviour and to provide choices substantiated by well-reasoned arguments are part of the personal coaching. The accompanying module workbooks of the personal development modules describe the process and the requirements for all students.

A. For all international bachelor programmes

This segment contains the guidelines for the assessment requirements of modules in the 4-year international bachelor programmes.

1. Weight of module elements

A module comprises different module elements which are individually examined and assessed. The extent of a module element is always 28 hours' worth of work, or a multitude of that, and equals to 1 ECTS. Based on the expertise of the lecturer, the weight of a module element is decided upon. After module evaluation, it can be decided that the weight of a module element is increased or the content is restructured in line with the weight of the module element, starting in the new academic year.

2. Registration for participation in all forms of assessments (written, practise, oral, reports and other) or elements of modules is obliged for both regular exams and resits. Registration moments are listed in the annual University schedule (Intranet/ECTS guide). If a student has not registered for a resit, he/she forfeits the right to participate in the resit. If students show up to do the resit anyway, it might happen that they participate, but registration will always be checked. If the registration list does not correspond with the enrolment list, the exam will be nullified and it will not be assessed. If a student enrolls for an exam (resit or regular), but does not sit the exam, it will be marked with a 1.

3. Assessment of module elements

A module workbook contains an overview of all module elements and how each will be assessed.

The assessors will assess according to the rules outlined in the module workbook. A module element grade will be rounded off from ...,50 upwards to,49 downwards.

When the deadline has passed and the report, essay or other work product has not been handed in, the product will not be assessed.

4. Assessment of a module & compensation regulations

A module is completed when all elements are assessed and the weighted average is 6.0 or higher.

Compensation regulations

In a module worth 18 ECTS or more, students are allowed to have 4 calculated fail.

In a module worth 12-17 ECTS, students are allowed to have 2 calculated fails. One calculated fail is a grade 5 for a 1 ECTS module element worth 28 hours.

In a module worth 11 ECTS or less, students are allowed to have 1 calculated fail.

In practice: Students are allowed to have one 5 for a 2 ECTS module element in a module of 13 ECTS, where at least one grade 7 or higher can be found of an equally weighted module element.

Assessments must be assessed with at least a 6 or higher in order to be completed.

The lowest mark for a module element cannot be lower than a 5, even after making use of compensation points based on board membership.

In the modules of the **refresher courses** only 1 calculated fail is allowed i.e. one grade 5 for a 1 ECTS course when the weighted average is 6.0 or higher.

All English language courses have to be completed with a at least a 6 or higher.

In personal development modules compensation of fails is never allowed.

Validity of grades

In the student information system (i.e. Alluris) a difference is made between obtained and temporary credits. Obtained credits are the credits assigned to a completed module. The temporary credits are registered credits for all completed module elements. This way, student's study progress can be monitored. Temporary credits will be converted into obtained credits as soon as all module elements are completed, and thus the entire module is completed.

Obtained credits for completed modules never expire.

After 4 years all examination results and accompanying credits of module elements of not completed modules will expire and must be replaced by a new module from the current study programme.

5. Compensation regulation based on board membership

Students who partake in a board membership of a legal board belonging to a student society or community are allowed to assign a maximum of 2 compensation points per module.

Possibilities:

- For a 1 ECTS module element, a maximum of 1 compensation point (CP) can be assigned to upgrade the grade with 1 point (i.e. grade 5 +1 CP = grade 6)
- For a 2 ECTS module element, a maximum of 2 compensation points (CP) can be assigned to upgrade the grade with 1 point (i.e. grade 5 + 2 CP = grade 6)
- For a 3 ECTS module element, a maximum of 1 compensation point (CP) can be assigned to reduce the weight of the element from 3 EC to 2 EC, where the grade remains the same.

The following modules or module elements are excluded of assigning compensation points:

- All assessments
- English language elements
- Refresher courses
- All personal development

6. Resits

When a module is not completed, one or more module elements can be improved by means of a resit, this is explained in the document: 29 OER Academic Exam Regulations (Dronen Almere) International Exam regulations.

When a module comprises a training, this training must be retaken, when offered, when the final result is a fail.

A failed assessment or thesis can only be redone twice by means of a resit, after that a completely new assessment or thesis must be done.

A completed assessment or thesis cannot be redone by means of a resit, just to upgrade the mark.

A thesis is considered to be an assessment.

7. Participation in practical modules or module elements

The study programme contains practical modules, for example work placements, and practical modules elements, practicum. Requirements for preparation, participation and assessments are described in the module workbooks of the corresponding modules.

A student may not start an internship without a signed internship contract. If he does go on an internship, it will be considered a private activity that is not the responsibility of school and therefore the student is not insured through school.

This activity will also not count as a study performance.

B. International grading comparison

This segment contains the rules and guidelines for the grading comparison.

1. Grades administered are in accordance with the ECTS system of grading. The EUGRACONS grade conversion tool is used for comparison of grades within the EU. For the comparison of Canadian and Dutch grades the following table is used.

Netherlands		USA/Canada	France	Italy
10	Excellent	A+	20	30, 30L
9,5 (10)	Excellent	A	20	29
9	Very Good	A-	19	28
8,5 (9)	Very Good	B+	18	27
8	Good	B	17	26
7,5 (8)	Good	B-	16	25
7	Satisfactory	C+	14, 15	24
7	Satisfactory	C	13	23
6,5 (7)	Satisfactory	C-	12	22
6	Pass	D+	11	21
6	Pass	D	10	20
5,5 (6)	Sufficient	D-	9	18, 19
5	Fail	F	8	<18
4	Fail			
3	Fail		4 ->7	
2	Fail			
1	Fail		1->3	

Prior learning grades are considered D, irrespective of the prior learning result.

In addition, the grading table, the following abbreviations are used in Canadian grading lists:

NC	0.00	Incomplete
W	Neutral and no credit obtained	Withdrew after deadline
ILL	Neutral and no credit obtained	Compassionate reasons, illness
P	Neutral	Pass
TR	Neutral	Transfer credit on admission
Pending	Neutral	Grade not reported

2. Grading

The ECTS grading system is used to determine whether a student has passed a module or parts of a module. For the student's home university or national authorities, an equivalent grade to the ECTS will be produced. The pass-fail and merit system for the International Food Business major is identical to the one applied by Dalhousie, thus enabling the adaptation of assessments achieved in Canada.

Decisions on the course are based upon the number of passes or fails for modules that a student obtains. This includes the awarding of credits. The grades falling within the ECTS categories, and their Dutch or international equivalents, are for progress monitoring only. To facilitate this monitoring, all modules, and their assessed elements are graded according to the Dutch grading system.

The awarding of merit for the degree is awarded if the weighted average of all modules of year 2, 3 and 4, with exemption of the personal development modules, as well as the thesis have been credited with an 8 or higher.